|  |  |
| --- | --- |
| في الأمكان وضع صورتك هنا | **P. O. Box** \*\*\*\* **Post Code**  \*\*\*\***Mobile:-** +966-\*\*\*\*\*\*\*\*\*\*\*\* +966-\*\*\*\*\*\*\*\*\*\*\*\***E-mail:**  **هنا كتابه بيانات الأتصل و البريد الألكتروني** |

Your First & Last Name

|  |  |
| --- | --- |
| Objective  | XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX XXXXXXXXXX XXXXXXXXXXXXX XXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXXXX XXXX X XXXXXXX X XXXXXXXXXXXXX XXXX XXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXXXXX XXXXXX.  |
| Personal Information | **Marital status:** ???? **Nationality:** ????**Age:** ?? years**Date of Birth:** XX-XX-19XX |
| Education | **200X-20XX :** Bachelor Degree ( Write your degree here, أكتب مستواك التعليمي هنا ) **199Z – 200X:** Diploma xxxxxxxxx xxxxxxxxx xxxxxxxx xxxxxx xxxxxxxx xxxxxxx xxxxxx |
| Training and Certificates  | * **Microsoft** (Write you training certificate here أكتب الدورات التدريبيه هنا )Windows 7.
* **Microsoft XXXXXXXXXXXXXXXXXXXX**
* **Microsoft XXXXXXXXXXXXXX** XXXXXXXXXXXX
* XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX
* xxxxxxxxxxxxxxxxxxx **XXXXXXXXXX**
* xxxxxxxxxxx
* xxxxxxxxxxxx
* xxxxxxxx
* xxxxxxxxxxxxxxxxx
* xxxxxxxxxxxxxx
* xxxxxxxxxxx
 |
| Experience  | * **Mar 2011–**(Write your work experience here أكتب الخبرات العمليه هنا )

**Duties and Responsibilities: (تفاصيل الوظيف التي تعمل بها المذكوره أعلاه)*** xxxxxxxxxxxxxxxxxx
* xxxxxxxxxxxxxxxxxxxx
* xxxxxxxxxxxxxxxxxxxxx
* xxxxxxxxxxxxxxxxxxx
* xxxxxxxxxxxxxxxxxxxx
* xxxxxxxxxxxxxxx
* xxxxxxxxxxxxxxxxxxxxxxx
* **Jan 2007 – Dec 2010** – **xxxxxxxxxxxxxxxx- xxxxxxxxxxxxxxxxxx**

 **Duties and Responsibilities:*** xxxxxxxxxxxxxxxxxxxxxxxxxxx
* xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx
* xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx
* xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx
* xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx
* xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx.
* xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx
* **Dec 2005 – Dec 2006 – xxxxxxxxxxxx** - **xxxxxxxxxx** - xxxxxxxxxxxxxxxx

**Duties and Responsibilities:*** XXXXXXXXXXXXXXXX
* XXXXXXXXXXXXXXXX
* XXXXXXXXXXXXXXXX
* XXXXXXXXXXXXXXXX
* XXXXXXXXXXXXXXXX
 |
| Extracurricular activities | * XXXXXXXX (أكتب مهارتك هنا)
* \*\*\*\*\*\*\*\*\*\*\*\*
* \*\*\*\*\*\*\*\*\*\*\*\*
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* \*\*\*\*\*\*\*\*\*\*\*\*
* \*\*\*\*\*\*\*\*\*\*\*\*
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